



**APPLICATION FORM:
CERTIFICATE OF APPROPRIATENESS
Historic Preservation Commission**

Planning Department
171 North Ross Street, Suite 100, Auburn, Alabama 36830
(334)501-3040 o FAX (334)-501-7293 o www.auburnalabama.org

Date: _____

Address of Property: _____

Historic District in which Property is Located: _____

General nature of action for which certificate is sought : _____

Applicant : _____

Address _____

E-mail _____ Telephone _____

Relationship of Applicant to Property _____

Property Owner: _____

Address _____

E-mail _____ Telephone _____

Signature of Property Owner
Consenting to Permit Application _____

Architect: _____

Address _____

E-mail _____ Telephone _____

Contractor: _____

Address _____

E-mail _____ Telephone _____

Exhibits Required with all Applications:

- A map indicating the property on which the work is proposed (maps are available from the commission).
- Current photographs, as necessary and appropriate to show the existing conditions on the property, its relationship to adjacent properties and the surrounding neighborhood.
- A general description of work or action(s) proposed.

Exhibits Required with Applications for New Construction, Additions, Alterations, Demolition or Relocation:

- A general description of work or action(s) proposed.
- A scaled, dimensioned site plan showing location of the buildings(s) or structure(s) and all proposed site work, including sign(s), landscaping and fences, as appropriate to the application.
- A scaled, dimensioned elevation drawing of each side of the building(s) or structure(s) as necessary to indicate the location and nature of all proposed work, including sign(s).
- Samples or representations of the proposed building materials and colors.

Exhibits Required with Applications for Roof Replacement with no Changes:

- A sample or representation of the proposed roofing material.

Certification of Applicant

I hereby certify that I have read and examined this application and know the same to be true and correct. I understand that consideration of this application is based upon the correctness of the information I have supplied and that any permit(s) granted may be revoked upon a finding by the Historic Preservation Commission that any relevant information supplied on or with this application is substantially incorrect. I further understand that only complete applications, including all required exhibits, are considered by the commission, and that applications, including all required exhibits and fees, must be received in the commission offices and certified as complete no less than 14 business days prior to a scheduled meeting in order to be placed on the agenda.

Signature of Applicant

Date

Do Not Write Below This Line – For Historic Preservation Commission Use Only

Accepted as a complete application, including all necessary exhibits by:

Received by

Date

Notice of public hearing to owners of affected properties provided by :
(If applicable, at least seven days in advance of meeting)

Date

Commission Review Date (if applicable)

Date